

CITY OF NEWTON
CITY COLLECTOR
108 NORTH VAN BUREN STREET
NEWTON, ILLINOIS 62448
Phone (618) 783-8451

SERVICE DEPOSIT: Any person, firm or corporation, whether as owner or as tenant, who applies for City of Newton electric service, water and/or sewer service for residential purposes, shall pay a service deposit of \$350.00 - \$500 .00 as advance security for the payment of charges for services furnished.

OWNER OF PROPERTY: After one full year of service history without a disconnection notice \$200.00 of the owner's original deposit (\$350 or \$500) shall be credited to the property owner's current bill as a refund. To receive the \$200 credit, proof of ownership (a copy of the recorded deed) shall be provided to the City Collector. After two full years of service history without a disconnect notice \$150 of the original \$500 deposit shall be credited to the property owner's current bill as a refund upon the owner's request to the City Collector. Upon termination of services, the remaining deposit shall be applied to the property owner's final bill and the excess, if any, shall be refunded to the property owner.

TENANT: Upon termination of a tenant's services, the tenant's \$350 - \$500 deposit shall be applied to the tenant's final bill and the excess, if any, shall be refunded to the tenant.

UTILITY CHARGES AND PAYMENTS

Charges for utility services shall be due monthly on the first (1st) day of each month. All bills for service shall be rendered as of the first day of the month succeeding the period for which the service is billed, and shall be payable not later than the close of business on the fifteenth (15th) day of the same month. A penalty of five percent (5%) shall be added on all bills not paid within fifteen (15) days of billing. When the fifteenth (15th) day of any month shall be a Sunday or legal holiday, then such bills for service shall be payable on the next succeeding secular day without the penalty added.

In the event charges are not paid on the fifteenth (15th) day of the month, a notice of disconnection shall be mailed to the customer on or after the seventeenth (17th) day of the month in which billed. Such disconnection notice shall advise the customer that service will be disconnected on or after the specified day on the disconnect notice (on or after the 4th day of the succeeding month) unless full payment of all delinquent charges and all penalties are paid in full on or before the specified day (the 3rd day of the succeeding month) included on the disconnect notice.

In the event such delinquent charges are not paid in full by the specified day of the month indicated on the disconnect notice, a City employee shall be sent to the premises to disconnect such delinquent user from the system without further notice. Once disconnection has been made, no reconnection shall be made until all delinquent charges and all penalties are paid. The delinquent charge is thirty-five dollars (\$35) unless such services have been disconnected for a third (3rd) time within a period of one (1) year, then a delinquent fee of seventy-five dollars (\$75) will be charged and in addition, the delinquent fee the succeeding year shall be seventy-five dollars (\$75).

Failure to receive a bill does not relieve the customer of the obligation to pay by the 15th. If a bill is not received, the customer should call the Newton City Hall. Occasionally bills are lost in the mail.

Bills may be paid at city hall in the payment drop box, in the City Collector's office, by mail, by internet bill pay, by automatic withdrawal, or at any of the three Newton banks. When paying by mail, the payment must be mailed early enough to reach this office by the fifteenth (15th) of the month to avoid the late fee.