

City of Newton

108 N. Van Buren Street, Room A

Newton, Illinois 62448

www.Cityofnewtonil.com

Phone (618) 783-8451

Incorporated City 1887

A city for Progress

Information Required for Permit

All Building, electrical, water and sewer permits are recorded by the City of Newton.

The Following Information is required on ALL Permits:

1. Complete Name, Address and telephone number of property Owner.
2. Complete address of property.
3. Legal Description- Including Lot, Block, Subdivision or Meets & Bounds description.
4. Property Tax I.D. Number, Located on owner's deed, tax bill, abstract, or contact Jasper County Assessor's Office.
5. Complete names, addresses & Telephone numbers of ALL Contractors and Sub-Contractors.

- NO WORK WITHOUT PERMIT!
- Note: PERMITS will not be issued with incomplete information.
- Permit issued with paid permit fees only.
- Permit must be displayed in prominent location on job site.

Types of Permits

A building permit is required for all new construction. Permits are also required for additions, rehabilitation, renovation, demolition or repairs that will alter the structure or the means of egress. This also includes Residential and Commercial accessory structures, such as garages, tools sheds and swimming pools. Permits are also required for one and two family dwellings, Multi-Family Residential, Commercial and Industrial Buildings and Signs. Permit application are available at Newton City Hall located at 108 N Van Buren.

Required Inspections for Construction Projects

Inspections to confirm code compliance at the following times:

- Footing inspection after digging but prior to concrete pour
- Framing inspection, before drywall
- Rough-in plumbing inspection, before drywall and insulation (State Plumbing inspector will be contacted by plumbing contractor)
- Rough-in HVAC inspection, before drywall and insulation
- Rough-in Electrical inspection, before drywall and insulation

- Tagging of gas meter installation by Gas Company.
- Final Carpentry inspection
- Final plumbing inspection (By state plumbing inspector)
- Final HVAC inspection
- Sewer and Water service inspection, prior to backfill
- Site inspections
- Any other inspections deemed necessary by the code official
- Final occupancy inspection

Inspections require a 24hrs notice and are the duty of the person doing the work, please do not request inspections if the work to be inspected will not be completed. A re-inspection fee may be assessed if another visit is necessary due to incomplete work.

General Information

The City of Newton has adopted and recognizes nationally developed codes to govern building construction. The codes are as follows:

- 2003 International Residential Code
- 2002 National Electric Code
- We recognize State law for 2006 International Building Code, 2009 International Energy Code and Illinois Plumbing Code
- Flood Plain
- Subdivision and zoning ordinances

Fees for Permits

Permits will not be issued until all required information on application is filled out and fees are paid. \$100.00 fine per day for commencement of work without permit

One and Two Family Dwellings-----	\$75.00
Commercial -----	\$100.00
Multifamily-----	\$100.00
Accessory Structure > 100sq feet-----	\$25.00
Accessory Structure < 100sq feet-----	\$0.00
Electric service upgrade-----	\$25.00
Demolition-----	\$0.00
Mechanical-----	\$25.00

All required inspections are included for this fee. **The Code Official must be contacted prior to and after any work is conducted.**

**Application for Permit Under
Building Regulations of the City**

CITY OF NEWTON
108 North Van Buren Street
Newton, IL 62448

Applicant (Print): _____ Phone: _____

Address of Applicant: _____

Owner of Property: _____
(If different than applicant)

Address of Owner: _____

Address of Property: _____

Legal Description of Property: _____

Present Use of Property: _____

Description of proposed construction, placement, alteration, _____

Plans and drawings with measurements and/or distances showing the proposed construction, placement, alteration, demolition, utilities and drainage in relation to the property lines and city streets, alleys, utilities and rights of way are attached.

The Applicant acknowledges full responsibility for ascertaining the existence and applicability of any restrictive covenants and other building limitations.

Signature of Owner _____ Date _____ Signature of Applicant _____ Date _____

DO NOT FILL IN BOTTOM PORTION

Lot Width: _____ Plan Provides _____ Ordinance Requires _____

Lot Depth: _____

Total Lot Area: _____

Building Height: _____

Impervious Surface Area: _____

Front Yard: _____

Side Yards: _____

Rear Yard: _____

Off Street Parking Spaces: _____

Permit: Issued Denied*

Building Official _____ Date _____

*If denied, section that proposed activities do not comply with: _____

Committee Action Required: _____ Date Filed: _____

Other Action Required: _____ Date Filed: _____

Action by Committee: _____ Date: _____

Other Action: _____ Date: _____

Fees Required: _____

Demolition Application for Newton City

Permit #: _____

Date: _____

Type of Structure: _____

Total Sq. Ft. (gross): _____ FEE: _____

Address or Legal Description: _____

Owner: _____ Address: _____ Phone: _____

Contractor: _____ Address: _____ Phone: _____

Do you want water service to remain? Yes _____ No _____

Can the Fire Dept use this building for training? Yes _____ No _____

Property Tax ID #: _____

Signature of Property Owner

PLEASE NOTE: This application **MUST** be accompanied by copies of the notices sent to adjoining landowners. (May be waived if building is a minimum of fifteen (15) feet per story from adjoining lot lines.)

RELEASE

Please sign in the appropriate space below to indicate that your respective service connections and appurtenance equipment have been removed or sealed and plugged in an approved manner.

- 1. Electric Co: Sign: _____ Title: _____ Date: _____
- 2. Gas Co: Sign: _____ Title: _____ Date: _____
- 3. Telephone Co: Sign: _____ Title: _____ Date: _____
- 4. Cable TV Co: Sign: _____ Title: _____ Date: _____
- 5. Water Dept: Sign: _____ Title: _____ Date: _____
- 6. Public Works: Sign: _____ Title: _____ Date: _____

Approved by: _____ Date: _____
(Inspection Department)

City of Newton

(This must be completed before a permit can be issued.)

Date _____

Owners Name _____

Phone _____

Address _____

City/State/Zip _____

General Contractor _____

Phone _____

Address _____

City/State/Zip _____

Electrical Contractor _____

Phone _____

Address _____

City/State/Zip _____

Mechanical Contractor _____

Phone _____

Address _____

City/State/Zip _____

Plumbing Contractor _____

Phone _____

Address _____

City/State/Zip _____

ESTIMATED COST OF COMPLETE PROJECT
(including labor)

\$ _____

City of Newton

SITE PLAN

INSTRUCTIONS:

1. Show and label all streets, side streets and alley.
2. Show distances between structures and property lines
3. Show plan detail of fence as follows: X-----X-----X-----X
4. Describe fence, show dimensions, where it starts, runs and stops.
5. Show location of accessory buildings and distances from house and the lot lines.
6. Show locations of all easements.



